



September 29, 2022

To our Cottages residents and their families:

Due to the obsolescence of our emergency notification system, and the cost to replace, we will be discontinuing its use. We will no longer be monitoring the pull cords or pendants. Within the month of October, our maintenance team will be coming into apartments and cottages and replacing the pull cords with blank face plates. We did reach out to our local fire department for guidance on the safest, most effective way for emergency responders to access cottages in the event of an emergency. Per the recommendation, we will be installing a lock box on every unit that has a key for entry in the event of an emergency. Springwood is absorbing the cost to purchase and install the lock boxes. We will give emergency dispatch a code for each unit. These lock boxes are for emergencies only and are only to be used by emergency responders. Lock box codes will NEVER be shared with residents and/or families.

A resource packet was put together and distributed at the West Cottage gathering. If you did not get a packet, packets are available at the front desk. As an independent living resident, it is your choice to use one of our suggestions, find one of your own, or not use anything at all.

As a reminder, any modifications to apartments/cottages need to be pre-approved. Please see Carrie Crosby in the business office to obtain the form.

If you want to return your pendant, put it in a Ziploc bag with your name inside and give it to the front desk. If you paid a deposit, it will be processed when we receive your pendant.

Please do not hesitate to reach out to me should you have any questions or concerns.

Sincerely,

Angela Hogan
Executive Director